

South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridge
CB23 6EA

t: 03450 450 500
f: 01954 713149
dx: DX 729500 Cambridge 15
minicom: 01480 376743
www.scambs.gov.uk



Landlords' Forum Agenda

Venue: Council Chambers at South Cambridgeshire Hall, Cambourne

Date and Time: 18 March 10am to 11.30. Please arrive early for refreshments and a prompt start.

Important: please report to reception on arrival at the Council Offices

Item	Subject	Lead Officer	Job Title	Time
	Tea and coffee			9.30
1	Welcome, introductions and apologies	Dawn Graham	Benefit Manager	10.00
2	Open Access – a new way for landlords to access information regarding benefit payments	Lynda Hayward	Assistant Benefit Manager	10.10
3	Deposit guarantees and the rent deposit scheme - how landlords can get involved	Susan Hinawski	Housing Advice and Options Team Leader	10.25
4	Future changes to benefit legislation including Local Housing Allowance	Dawn Graham	Benefit Manager	10.40
6	Benefit Fraud – what you as a landlord can do	Chris Freeman	Fraud Manager	10.55
7	Questions and any other business	Dawn Graham	Benefit Manager	11:10
8	Feedback from attendees and future forums	Georgina Hardy	Compliance Officer	11:25
9	Close			11:30

Please reserve your place at the forum by contacting Georgina Hardy before **9th March 2011**

Telephone: 01954 713443

Email: georgina.hardy@scambs.gov.uk

List of Attendees

South Cambridgeshire District Council

Dawn Graham	Benefit Manager
Lynda Hayward	Assistant Benefit Manager
Susan Hinawski	Housing Advice and Options Team Leader
Chris Freeman	Fraud Manager
Virginia Lloyd	Lawyer
Chris Evans	Environmental Health Officer
Georgina Hardy	Compliance Officer
Liz Irvine	Housing Advice and Homelessness Team Leader
Drew Park	Housing Advice Officer
Talsim Gbaja-Biamila	Housing Advice Officer
Stephanie Clements	Housing Services Officer (anti social behaviour)

Cambridge City Council

Richard Lord	Team Leader Housing Standards, Environment and Planning,
Alison Cole	Benefits Manager
John Frost (to be confirmed)	Head of Revenues and Benefits

Huntingdon District Council

Amanda Burns	Benefits Manager
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Anglia Revenues Partnership (represents Breckland Council, Forest Heath Council, East Cambridgeshire District Council and from April 2011 St Edmundsbury Borough Council)

Kerry Jackson	Benefit Team Manager
Sue Wilcox	Benefit Team Manager

National Landlords Association

Lynsey Sweales	Regional Representative for the East of England
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Valuation Office Agency

Guy Williams	Valuations Team Manager (East of England)
Lesley Meredith	Lettings Research Manager (East of England)

Cambridgeshire Constabulary

Chris Savage	Inspector
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Digital UK

Elizabeth Knight	Assistant Regional Manager (Housing) Anglia and Central
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How to find us

By Bus

There are several bus services into Cambourne with the Citi 4 arriving outside our offices every 20 minutes. Service timetables are available on our website.

<http://www.scams.gov.uk/CouncilAndDemocracy/Howtofindus/#ByBus>

By Car

The main road to Cambourne is the A428 and the business park is visible from this road.

There is parking available on site, however it is very limited. Please use the staff car park.

From the A1, (Northbound)

- Leave the A1 at the A428, St Neots exit and join the A428 towards Cambridge.
- After the roundabout junction with the A1198, leave the A428 and follow the signs for the Cambourne Business Park

From the A1(M), (Southbound)

- Leave A1(M) at junction 14 (signposted A14, (M11), London East, Huntingdon, Cambridge, Stansted) and join the A14.
- Stay on A14 for 6 miles. Exit A14 to join A1198 towards Royston and Papworth Everard.
- Remain on the A1198 to the roundabout junction with the A428 and turn left onto the A428.
- Leave the A428 and follow the signs for the Cambourne Business Park.

From the M11

- Leave the M11 at junction 13 and join the A1303 towards St. Neots / Bedford.
- Join the A428 and continue for a further 5 miles and then follow the signs for the Cambourne Business Park.

Map

